

# Supporting EU Co-op colleagues to stay in the UK



You can also view the message as a video [here](#).

Hi colleagues

Given the uncertainty surrounding Brexit, this is an unsettling and disruptive time for everyone. All the more so if you are an EU national.

Be in no doubt that you are a valued Co-op colleague and we will do everything in our gift to support you in this time.

At this point, the UK hasn't left the EU so to make sure you get the information and support you need, this pack will guide you through what to do and where to find the most up to date information on the government website.

You also have access to Lifeworks, our employee assistance service. I'd encourage you to pick up the phone and ask for help if you need it.

Steve

# Timings

## **30 March 2019**

The UK Government's EU Settlement scheme fully open

## **31 December 2020**

Date by which EU citizens must be resident to apply to the EU settlement scheme

## **Leaving without a deal – 31 December 2020**

Deadline for applying to EU Settlement scheme

## **Leaving with a deal - 30 June 2021**

Deadline for applying to EU Settlement scheme

# Application

EU citizens and their families will have to apply to the UK Government's EU Settlement scheme to continue living, working and studying in the UK.

EU citizens who have been in the UK for five continuous years can apply for 'settled status'. EU citizens who have been in the UK less than five years can apply for 'pre-settled status'. After five years of continuous residency you can then apply for 'settled status'.

Follow this link <https://www.gov.uk/eusetledstatus> which will take you to an easy step by step guide on what you need to do.

The application process is online. If you're a colleague that doesn't have access to a PC or tablet you can ask your line manager to make one available for you to use.

You'll need to have the following information to hand; name, address, details of identity documents like a passport or national identity card, and a National Insurance number.

# Support

## **Co-op support services:**

For any specific questions or guidance please call HR Services on 0330 606 1001.

Colleagues can also speak to Lifeworks, our Employee Assistance provider, on 0800 069 8854

## **Government support services:**

### **EU Settlement Resolution Centre**

Calling from inside the UK – 0300 123 7379

Calling from outside the UK - +44 203 080 0010

## **We Are Digital**

If you need help filling in the form online call 03333 445 675

For more details on opening times visit <https://www.gov.uk/contact-ukvi-inside-outside-uk/y/inside-the-uk/eu-settlement-scheme-settled-and-pre-settled-status>